



**NOTICE OF PROPOSED RULE ADOPTION**  
**STATE OF MISSISSIPPI**  
**MS Department of Information Technology Services**

Department of Information Technology Services  
Contact: Martha Pemberton  
301 North Lamar Street, Suite 508  
Jackson, MS 39201  
(601) 359-2743

[pemberton@its.state.ms.us](mailto:pemberton@its.state.ms.us)

**Specific Legal Authority authorizing the promulgation of Rule:** Procurement Handbook Section s 019—010, 019-020

**Reference to Rules repealed, amended or suspended by the Proposed Rule:** Minor edits to previous Public Records and Protest Policies.

**Explanation of the Purpose of the Proposed Rule and the reason(s) for proposing the rule:**

Public Records – Added project contract to list of standard documents – charge - \$25, Defined “working day”

Protest Policy – Defined “working day”, Changed timeframes from calendar days to working days, Clarified protest timelines for

Proposal Solicitation and Vendor Protest.

This rule is proposed as a ☒ Final Rule, and/or a ☐ Temporary Rule.

**Persons may present their views on the proposed rule by addressing written comments to the agency at the above address. Persons making comments should include their name and address, as well as other contact information, and if you are an agent or attorney, the name, address, and telephone number of the party or parties you represent.**

**Oral Proceeding:**

☐ An oral proceeding is scheduled on this rule on Date: \_\_\_\_\_ Time: \_\_\_\_\_  
Place: \_\_\_\_\_

If you wish to be heard and present evidence at the oral proceeding you must make a written request to the agency at the above address at least five (5) days prior to the proceeding to be placed on the agenda. The request should include your name, address, telephone number as well as other contact information; and if you are an agent or attorney, the name, address, and telephone number of the party or parties you represent.

☒ An oral proceeding is not scheduled on this rule. Where an oral proceeding is not scheduled, an oral proceeding will be held if a written request for an oral proceeding is submitted by a political subdivision, an agency, or ten (10) persons. The written request should be submitted to the agency contact person at the above address within twenty (20) days after the filing of this notice of proposed rule adoption and should include the name, address, and telephone number of the person(s) making the request; and if you are an agent or attorney, the name, address, and telephone number of the party or parties you represent.

**Economic Impact Statement:**

☒ The agency has determined that an economic impact statement is not required for this rule, or

☐ The concise summary of the economic impact statement required is attached.

The entire text of the Proposed Rule including the text of any rule being amended or changed is attached.

**Date Rule Proposed:** 09/26/2007

**Proposed Effective Date of Rule:** 10/26/2007

  
David Litchlitter  
Executive Director